



STATE OF NEVADA  
**FUNERAL AND CEMETERY SERVICES BOARD**

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509

Phone (775) 825-5535

Email: [nvfuneralboard@fb.nv.gov](mailto:nvfuneralboard@fb.nv.gov) \* Website: <http://funeral.nv.gov/>

AGENDA AND NOTICE OF PUBLIC MEETING

**Wednesday, February 12, 2025, at 9:00 a.m.**

Video Conference and Teleconference

Via Zoom Video Conference

Zoom Meetings  
at [Zoom Meeting Link](#)  
Meeting ID: 253 977 5871  
Passcode: 668556

Via Teleconference:

1-669-900-6833  
Meeting ID: 253 977 5871  
Passcode: 668556

Physical Location

3740 Lakeside Drive, Suite 201, Reno, Nevada

**Please Note:** The Board may: 1) address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; 2) combine items for consideration by the public body; and 3) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. (NRS 241.030)

Public comments are welcomed by the Board. At the discretion of the Chair, Public comment may be limited to three (3) minutes per person. A public comment time will be available before any action items are heard by the public body and then once again prior to adjournment of the meeting. The Chair may allow additional time to be given to a speaker as time allows and at Chair's sole discretion. Once all items on the agenda are completed the meeting will adjourn. Prior to the commencement and conclusions of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual, the board may refuse to consider public comment.

At the time for public comments, if you wish to provide public comment, you will be asked to raise your hand to be recognized by the host. If you are attending the meeting via video, to raise your hand using the meeting controls, click on Reactions and then click Raise Hand. To lower your hand, click Lower Hand. When called on by the host, you will be prompted to unmute yourself and state your name.

If you are participating by telephone, dial \*9 on your phone to raise or lower your hand.

NOTE: Public comment may be provided prior to the meeting via email to [nvfuneralboard@fb.nv.gov](mailto:nvfuneralboard@fb.nv.gov)

*Action by the Board on an item may be to approve, deny, amend, or table.*

1. **Call to order, roll call, establish quorum.**
2. **Public comment**

**Note:** No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. NRS 241.020

### **3. Consent Agenda (For Possible Action)**

The consent agenda items contain matters of routine acceptance. The Board members may approve the consent agenda as a whole or individually at their discretion.

- A. **Discussion, recommendation, and possible action regarding review and approval of minutes of the Board meetings on November 20, 2024, and December 10, 2024. (For possible action.)**
- B. **Discussion, recommendation, and possible action regarding previously issued temporary establishment permit, direct cremation facility permit, crematory license applications and request for approval of new managing funeral directors. (For possible action.)**
  - 1) Establishment License for Green Farewells, EST145, located at 3065 N. Rancho Drive, Ste. 176, in Las Vegas. Temporary approval pursuant to NAC 642.080 effective January 6, 2025.
  - 2) Managing Funeral Director Request for Mountain View Mortuary, EST3, proposed managing funeral director Stephanie Shapiro, FD981, effective December 2, 2024. Temporary approval pursuant to NAC 642.080 granted December 3, 2024.
  - 3) Managing Funeral Director Request for After NV1, LLC, dba After.com Cremation, DC106L, proposed managing funeral director Paula Rogers, FD1023, effective January 1, 2025. Temporary approval pursuant to NAC 642.080 granted December 17, 2024.
  - 4) Managing Funeral Director Request for Palm Downtown, EST17, proposed managing funeral director Matthew Phillips, FD890, effective February 1, 2025. Temporary approval pursuant to NAC 642.080 granted January 24, 2025.
  - 5) Managing Funeral Director Request for Palm Eastern, EST27, proposed managing funeral director Michael Roberts, FD968, effective February 1, 2025. Temporary approval pursuant to NAC 642.080 granted January 24, 2025.
- 4. **Presentation regarding preneed funeral and cemetery licensing by the Department of Business & Industry's Division of Insurance, Insurance Commissioner Scott Kipper. (For information only.)**
- 5. **Discussion, recommendation, and possible action regarding the cemetery certificate of authority for The Gardens Funeral Home, LLC, CEM73, located at 2949 Austin Highway in Fallon. Temporary approval granted December 31, 2024. (For possible action.)**
- 6. **Discussion, recommendation, and possible action regarding continuing education approval for The International Conference of Funeral Service Examining Boards, 121<sup>st</sup> Annual Meeting and Board/Administrator Training, February 27-29, 2024. Requesting approval for six (6) hours for Board Member Training, two and a half (2.5) hours for Funeral Services Administrators Forum, ten hours and fifteen minutes (10.25) CEU hours for the remainder of the sessions. (For possible action.)**
- 7. **Discussion, recommendation, and possible action regarding the funeral arranger application for Mia Guajardo. (For possible action.)**
- 8. **Financial Reports (For information only.)**
- 9. **Report from Executive Director, Stephanie Bryant McGee (For information only.)**

**10. Discussion regarding future agenda items and future meeting dates (For possible action.)**

Wednesday, May 14, 2025, at 9 a.m.

Wednesday, August 13, 2025, at 9 a.m.

Wednesday, November 12, 2025, at 9 a.m.

Wednesday, February 11, 2026, at 9 a.m.

**11. Public comment**

**Note:** No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

**12. Adjournment (For Possible Action)**

Anyone desiring additional information, including meeting materials, may contact Stephanie Bryant McGee at 775-825-5535. Meeting materials are also available for download from the Board website at <http://funeral.nv.gov> or can be picked up at the following location: 3740 Lakeside Drive, Suite 201, Reno, NV 89509. NOTE: If picking up materials, please call the office to schedule a time for pick-up.

The Board is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Stephanie Bryant McGee at 775-825-5535, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed.

This agenda has been sent to all members of the Board and other interested people who have requested an agenda from the Board. People who wish to continue to receive an agenda and notice of meetings must request so in writing every six months.

---

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED  
IN THE FOLLOWING LOCATIONS:

Nevada Funeral & Cemetery Services Board Office 3740 Lakeside Drive, Suite 201 Reno, NV 89509	Nevada Funeral & Cemetery Services Board Website <a href="https://funeral.nv.gov/Board/Meetings/Meetings/">https://funeral.nv.gov/Board/Meetings/Meetings/</a>	Nevada Public Notice Website <a href="https://notice.nv.gov/">https://notice.nv.gov/</a>
---	--	--